



## County of Los Angeles CHIEF EXECUTIVE OFFICE

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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

November 20, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT: APPROVAL TO CONTRACT WITH THE RESOURCE  
COMPANY TO PROVIDE EVIDENCE-BASED PRACTICES TRAINING SKILLS AND  
INTERVENTION SERVICES FOR THE PROBATION DEPARTMENT  
(ALL SUPERVISORIAL DISTRICTS, 3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and instruct the Chair to sign the attached contract with The Resource Company (TRC) for the provision of Evidence-Based Practices (EBP) Training Skills and Intervention Services for the Probation Department at a maximum annual amount of \$494,634 for a term commencing December 1, 2007 through November 30, 2008, and one 12-month extension not to exceed \$100,000. Funding for this contract is included in the fiscal year (FY) 2007-08 Final Adopted Budget.
2. Delegate authority to the Chief Probation Officer to prepare and execute modifications to the recommended contract for any decreases or increases not to exceed 10 percent of the hourly rates and/or 180 days to the period of performance pursuant to the terms contained in the contract upon approval as to form by County Counsel. The Chief Probation Officer will notify the Chief Executive Office in writing within 10 business days after execution.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

The purpose of the recommended actions is to award a contract to TRC to develop and implement training and instructional programs to provide EBP training to selected staff at the Probation Department.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

TRC has a current contract through the Auditor-Controller's office to provide EBP training to Probation Department staff. The services under the proposed contract are a continuation of the services under said contract. As such, the Probation Department is recommending a contract be awarded on a sole source basis to ensure the EBP training and implementation services are uninterrupted and consistent with the current efforts.

The current contract with TRC includes Phase I EBP training as well as technical assistance to the Probation Department for the implementation of the Thompson, Cobb, Bazilio & Associates and Child Welfare League of America (TCBA/CWLA) management and program audit recommendations. The proposed contract will include Phase II training to existing and new Probation Department staff in the Residential Treatment Services Bureau (RTSB). The Phase II training will include train-the-trainer courses that will result in Probation Department staff certified to provide ongoing training to other Probation Department staff. A one-year extension option in an amount not to exceed \$100,000 is recommended to provide booster and refresher courses to Probation Department trainers.

#### **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the Countywide Strategic Plan, Goal 2: Workforce Excellence, and Goal 3: Organizational Effectiveness. Implementation of the recommendations will enable the Probation Department to respond to the TCBA/CWLA audit recommendations.

#### **FINANCIAL IMPACT/FINANCING**

The maximum contract amount shall not exceed \$494,634 for the initial contract term and \$100,000 for the option extension year. Funding for this contract is included in the FY 2007-2008 Final Adopted Budget for the Probation Department to finance the contract payments. The proposed contract includes provisions for non-appropriation of funds and budget reductions.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed contract contains all of the most recent required provisions including, but not limited to, non-responsibility and debarment, child support compliance, Greater Avenues for Independence Program/General Relief Opportunity for Work Program, Safely Surrendered Baby Law, and the provisions of paid jury service time for their employees.

The Probation Department will not require the contractor to perform services that exceed the Board-approved contract amount, scope of work, and/or contract dates.

County Counsel has approved the contract as to form.



The Honorable Board of Supervisors  
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**CONTRACTING PROCESS**

The proposed contract is recommended for award on a sole source basis to ensure uninterrupted and consistent training that is currently underway.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will ensure that Probation Department staff receives consistent EBP training services that address the TCBA/CWLA audit recommendations.

It is requested that the Executive Officer, Board of Supervisors, forward a copy of the executed contract to:

Probation Department  
9150 East Imperial Highway, Room A66  
Downey, California 90242  
Attention: Yolanda Young  
Contracts & Grants Management Division

The Resource Company  
560 Dewey Boulevard  
San Francisco, California 94116-1427  
Attention: Davis R. Schwartz

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SRH:RDC  
JW:VC:YY:CK:llm

Attachment

c: Executive Officer, Board of Supervisors  
County Counsel  
Auditor-Controller

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